

## e-GoldSheet Training Continues

The Office of the Vice President for Research and Economic Development and the Office of Sponsored Programs Administration will be conducting training on the revised eGoldsheet at the following times:

January 8	10-12	130 Design	College of Design
January 11	10-12	1213 Hoover	Extension, Centers, Institutes, Everyone else
January 16	3-5	1652 Gilman	College of LAS
January 17	3-5	1213 Hoover	College of Engineering
January 23	1:30-3:30	3164 Gerdin	College of Business

You may attend any session that is convenient for you.

### What's New in the eGoldSheet for 2008?

1. On page 1, the box that previously indicated your department and center affiliations is now used to indicate the unit that will manage the account if the grant is awarded. Generally, your home department will manage your account. If a center or institute will be managing your account, they should be listed instead. The "Administering Unit (RRC)" field will fill in automatically depending on the department/institute/center/extension unit you select. You can't edit the Administering Unit (RRC) field.
2. On page 2, the format for the names of departments/units has changed to include their associated Resource Responsibility Centers (RRC). The profiles of all investigators who have used the GoldSheet system in the last three years have been updated to reflect this new format. The correct information for department/unit names should therefore fill in automatically. If it does not, use the drop-down box to select the correct department/unit-RRC. If an investigator is affiliated with multiple units, choose his or her primary unit.
3. Be sure to click the button on the bottom of page 2 when you are done selecting or modifying the list of investigators.
4. On page 3, you now need to list the percent of PI Incentive and percent of contribution to the project for all investigators.
  - a. PI Incentive - can be distributed in any way that all investigators on the project agree. This process has not changed from what it has been in the past.
  - b. Contribution - The term "contribution" refers to intellectual and other effort needed to complete the project. Note that it does not need to be proportional to the PI incentive distribution and it is not the same thing as federal work effort (the percentage of your time spent on the project).
5. Pages 3 and 4 have new drop-downs to help you correctly select the units that need to approve the GoldSheet. Be sure to list the unit that will manage the account and all units that pay the investigators' salaries. You may also list other units you feel should be informed about the project (i.e. centers, institutes or other units that don't pay salary).
6. We have eliminated the option to electronically reject or withdraw a GoldSheet.
7. For further information:

<http://ospa.iastate.edu/ProposalProcess/ReviewAndApproval.aspx.html>